

ORGANIZATIONAL MEETING January 9, 2024

- a. Designated official newspaper is Watertown Daily Times.
- b. Town Board meetings are the second Tuesday of each month at 6:00 pm and are held in the Town Offices at 109 Church Street or on ZOOM if ordered.
- c. Payroll Periods **WEEKLY**- Library Tech and Substitutes, Highway employees and Highway Superintendent – Water and Wastewater Treatment Operators, Bookkeeper. **BI-WEEKLY**- Supervisor, Town Clerk, Code Enforcement Officer, Town Justice & Assessor. **MONTHLY**- Justice Clerk. **YEARLY**- Town Council and Historian (in November).
- d. Town Mileage .67 Cents per mile for use of personal vehicle for Town Business.
- e. John Collins Town Attorney at \$125 per hour.
- f. The Community Bank NA, Canton Branch, is the depository for Town Funds.
- g. Lenore Zauere is Town Historian.
- h. Art Baker is custodian for Parker Cemetery in West Hermon \$500/year.
- i. Michael Perry Jr. is custodian of Marshville Cemetery and Porter Hill \$1000/year.
- j. Daniel Moyer is the Dog Control Officer.
- k. Michael McQuade is the Code Enforcement Officer.
- l. Michael McQuade is Assessor.
- m. Chris Stransky is operator for Water/Sewer Treatment Plant.
- n. Danny Forbes is operator for Water/Sewer Treatment Plant-Substitute.
- o. Karen Wayering is Registrar, Register of Vital Statistics.
- p. Robert LaClair Jr. is Deputy Supervisor.
- q. . Sharon Brunet is Bookkeeper.
- r. William Dashnaw is Budget Officer.

Motion to approve Organizational Meeting made by Kathy Carpenter.

Motion to adjourn Organizational Meeting made by Robert LaClair Jr.

Karen Wayering
Town Clerk

