

**Michael J McQuade**  
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**Reference: Building Permits Required**

The following texts are taken directly from the NYS Building Code Supplement Book and the 2015 IRC Residential Code Book. As the Building season begins, I have had several calls and several projects start prior to a Building Permit being issued in the Town or Village of Gouverneur. As well there are exemptions to this Code but if any resident needs to know these please have them contact me directly. My office is located at 109 Church Street, Hermon NY 13652 also I can be reached at cell phone # 315-323-2999 or office phone 315-347-3606 at your convenience.

- Any owner or owner's authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be performed, shall first make application to the building official and obtain the required permit. New roof coverings shall not be installed without first removing all existing layers of roof coverings down to the roof deck where any of the following conditions occur:
  1. Where the existing roof or roof covering is water soaked or has deteriorated to the point that the existing roof or roof covering is not adequate as a base for additional roofing.
  2. Where the existing roof covering is wood shake, slate, clay, cement, or asbestos-cement tile.
  3. Where the existing roof has two or more applications of any type of roof covering.

This code is intended to provide minimum requirements to safeguard public safety, health and general welfare through structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation and safety to life and property from fire and other hazards attributed to the built environment.

No change shall be made in the use or occupancy of any structure that would place the structure in a different division of the same group or occupancy or in a different group of occupancies, unless such structure is made to comply with the requirements of the Existing Building Code of New York State.

If you have any questions pertaining to the requirements of a building permit, please feel free to contact my office.

Respectfully,  
Michael J McQuade